

Dear Parents,

The start of another year is finally upon us and we hope you all had a peaceful, restful and safe holiday.

For this Academic Year, school will restart on:

Sunday 4th September for Years 1-12.

Monday 5th September for Reception.

Tuesday 6th September for KG.

It is very important that your child attends these first days of school as it is a time to get to know their new teacher, go over rules and expectations and settle in with their new class.

School Timings - Timings & arrangements for First Days

Sunday 4th September

School Gates will open at **6.45am** and children will gather in their assigned meeting area.

Primary Department – Access through Gate 1 – Front Gate – Meeting Area - Front Playground.

Secondary Department - Access through Gate 3 – Bus Gate – Meeting Area – School central Courtyard.

Monday 5th September 2022

Reception Return – (**NO** KG children will attend on this day). The school day will be from **7:30 AM - 10:30 AM** (School Gates will be open from 7.00 AM)

Tuesday 6th September 2022

KG Return – The school day will be from **7:30 AM-10:30 AM** (School Gates will be open from 7.00 AM)

Parents will be allowed to enter the school with their children on the first day but we would ask them to leave by 8:30 AM.

We would kindly suggest that parents drop their children off at 7:00, as this would allow students to have the opportunity to bond and meet their teachers.

These two days will be welcoming days for both KG and Reception children and there are many different activities planned for them in their classrooms.

We would like to ask all parents and children to use the KG & Reception entrance. The School gates will be open from 7:00 AM each day.

Wednesday 7th & Thursday 8th September 2022 – ALL KG & Reception return to school. (No Parents)

Timings & arrangements for the rest of the Academic Year.

Early Years – Early Years Central Area (Access through Gate 2 – Early Years Gate)

From Sunday 11th September Early Years timing will be from 7:30 AM - 12:30 PM, parents will not be able to accompany pupils into their classes. The Early Years gate will be open from 7.00am each morning. (Any children who need to be in school before 7.00am can sign up for the Early & Late club – details will be provided in the first week.)

The school day will finish at **12:30 pm**. The students will be in their class and parents and guardians should use the Early Years entrance and collect their child from the early year's reception area.

Primary – Front Playground (Access through Gate 1 – Front Gate)

Secondary – Central Courtyard (Access through Gate 3 – Bus Gate)

The School gates will open at 7.00am and all children are expected to be in their designated meeting area by the start of the day at 7.10am. (Any children who need to be in school before 7.00am can sign up for the Early & Late club – details will be provided in the first week.)

This allows time for National Anthem, announcements, registration and preparation for lessons to begin promptly at 7.30. Any children arriving at 7.30 will be classed as late. We would like to avoid this as it will disrupt the rest of the class and will affect your child's learning and the learning of other pupils.

Uniform

All children will be expected to be in the correct uniform **as close to the start of term as possible**. Please do not buy black/lime, black/orange, black/white shoes or black trainers as these are not acceptable.

We will endeavor to have the Uniform Shop available to you each day to purchase any uniform you require or the children do not have.

Equipment

Please ensure your child is fully prepared for their return to school and brings with them the correct equipment every day. As a minimum, this should include:

Early Years Department

- 1 bag (Please make sure, this bag is not too large as it must fit under their desk)
- Healthy snack for their break time. (In a sealed lunchbox / container)
- Water bottles
- Extra clothes
- 4 files for their homework.

Primary Department - Students should have a pencil case containing :

- Ruler
- Pencil
- Black or blue pen (from Year 4) – erasable pens are acceptable
- Eraser
- Sharpener
- Coloring pencils or pens
- **Whiteout or Tippex is not allowed**

Secondary Department - A clear pencil case containing the following items:

- Blue or black pen (+ a spare) – erasable pens are acceptable
- HB Pencils for maths / art
- Eraser
- Sharpener
- 30 cm ruler
- Highlighters
- Coloured pencils
- **Whiteout or tippex is not allowed**

Math kit Y7- 12

- Protractor
- Compass

- Triangular ruler
- 30 cm ruler
- Scientific calculator
- Graph paper

Snacks and Lunch

Please ensure your child brings in a healthy packed lunch every day to school. The cafeteria will not be operational at the start of term and only the canteen will be open. Canteen is only accessible to children from Key Stage 2 and senior pupils. This year ordering food from outside school will not be permitted for any pupils.

Bus Transport

Bus transport service will start from Tuesday 6th September.

All the KIES staff look forward to welcoming back all returning and new pupils and parents back for our new school year.

Kind Regards,

KIES Management Team