

## Rules for Fee Payment 2023-2024

### Tuition Fees

GRADES	OLD FEES	ANNUAL FEES (DISCOUNTED)*	1ST INSTALLMENT (DUE ON 4 <sup>TH</sup> SEP-23)	2ND INSTALLMENT (DUE ON 10 <sup>TH</sup> DEC-23)	3RD INSTALLMENT (DUE ON 9 <sup>TH</sup> APR-24)
KG	1,455	1,260	420	420	420
Rec.	1,559	1,440	480	480	480
Year 1	2,490	2,140	714	713	713
Year 2	2,565	2,215	739	738	738
Year 3	2,650	2,395	799	798	798
Year 4	2,650	2,395	799	798	798
Year 5	2,650	2,395	799	798	798
Year 6	2,650	2,450	817	817	816
Year 7	2,760	2,450	817	817	816
Year 8	2,880	2,495	832	832	831
Year 9	2,933	2,595	865	865	865
Year 10	3,216	2,595	865	865	865
Year 11	3,216	2,595	865	865	865
Year 12	3,795	2,695	899	898	898
Year 13	3,795	2,695	899	898	898

Tuition fee is payable in full, prior to the commencement of Academic Year, however we allow The parents to pay the fees in 3 instalments as scheduled above.

- \*The Tuition fee doesn't include Books, Uniform Fees & Transport Fee & ICT Fees.
- The students enrolled or re-registered on or before March 30, 2023 will be eligible for a gift amount of KD75. The gift amount shall be credited to the parent account during the academic year 2023-2024.
  - ✓ The gift amount will be valid upon payment of the 1<sup>st</sup> tuition fee instalment in full.
  - ✓ This gift amount can be used on buying inventory items like Uniform or Books.

✓ The gift amount can be used to settle the 3<sup>rd</sup> tuition fee instalment provided that the 1<sup>st</sup> and 2<sup>nd</sup> tuition fee instalments are paid.

- An application process fee (non-refundable) of KD25 is to be paid for the first time admission.
- The application process fee of KD25 will be adjusted for the 1<sup>st</sup> instalment fee if the student is selected and enrolled.
- KD100 is payable at the time of registration as an advance. This will also be adjusted against the 1<sup>st</sup> instalment fees after the registration process is completed.
- As approved by the Ministry of Education "Information and Communication Technology (ICT)" will be used to enhance academic process & communication and the fee for it will be charged upon implementation.
- Subject to the implementation of ICT services, an ICT Fee of KD35 per year will be charged.

#### Discount Policy for Tuition Fees

Discount policy for Tuition Fees	<ul style="list-style-type: none"> <li>- No Sibling discount.</li> <li>- No Other Discounts.</li> </ul>
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#### Policy for New Joining

	<ul style="list-style-type: none"> <li>- The student will pay the fees for the full term in which student is joining, for example if the student joins the school in the second month of the second term then student has to pay the fees of the second term and subsequent term.</li> </ul>
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#### Policy for Withdrawal

Particulars	First Term	Second Term	Third Term
Tuition Fee	<p><b>During the first week :</b> Parent will pay KD 100/- &amp; no tuition fee will be charged for the term.</p> <p><b>After the first week:</b> Parent will pay the full tuition fee for the 1<sup>st</sup> term.</p>	If the student leaves at any time during the term, parent has to pay inclusively full 1 <sup>st</sup> & 2 <sup>nd</sup> term fees.	If the student leaves at any time during the term, parent has to pay fees for the complete year i.e. all 3 terms.

<b>Other Payment</b>	There will not be any refund for sold items like uniforms, books etc.
<b>General Rules</b>	The transfer certificate will not be issued until all the dues of the school are settled.

### Policy for Dismissal

	<p><b>Dismissal due to repeated detentions:</b> Students can be asked to leave the school at the end of the academic year upon receiving 3 suspensions during the same year.</p> <p><b>Dismissal due to unsatisfactory progress:</b> Dismissal on the ground of unsatisfactory progress will be according to school &amp; ministry rulings.</p> <p><b>Dismissal due to unexcused absence</b> Student can be dismissed during the academic year, if the student is absent without excuse for a period that exceeds the allowed limit by the school &amp; ministry.</p> <p>In case of dismissal, the parent shall pay all the dues to that term.</p>
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**Note:** The above rules are applicable for the academic year 2023/2024. It shall be reviewed before the academic year begins and also as to the directives from Ministry of Education.